

PINELLAS COUNTY SCHOOLS  
**FIELD TRIP/ACTIVITIES VEHICLE INFORMATION**

Date: \_\_\_\_\_ School: \_\_\_\_\_ Class: \_\_\_\_\_ Destination: \_\_\_\_\_  
(eg: PE, science, etc.,)

**Safety Guidelines**

- Passenger vehicles capable of seating 10 or more students are prohibited by Florida Statute 1006.22(1)(b)(1)
- **SUVs with a wheelbase of 110" or less are required by Federal Statute 49CFR 575.105 to display a rollover warning label and are prohibited from transporting students. Check the manufacturer or other reliable website for vehicle specifications.**
- Students in all seating positions are required to wear seatbelts or be in a proper child restraint system at all times.
- Children 3 and under must be restrained in a separate carrier or a vehicle manufacturer's integrated child seat.
- Children 4 & 5 must be restrained in a separate carrier, a booster seat or a vehicle manufacturer's integrated child seat. (See exceptions).
- Infant car seats should be in a rear-facing position in the back seat.
- All children under 12 should sit in the back seat.
- When children outgrow standard car seats, at around 40 lbs., they should be restrained in booster seats until they are big enough to fit in an adult seatbelt, at about 80 lbs. and 4'9" tall.

**Exceptions:** Children 4 & 5 may be restrained with a seatbelt: a) When the child is being transported gratuitously by an operator who is not a member of the child's immediate family; b) In a medical emergency situation involving the child; or c) When the child has a medical condition that necessitates an exception as evidenced by appropriate documentation from a health care professional.

**Chaperones/Drivers are not permitted to make unauthorized stops, consume alcohol or smoke while on a field trip.**

**Vehicle Driver Information**

Parent/Guardian     Teacher or Staff Member     Volunteer     Other \_\_\_\_\_

- I agree to abide by all School Board policies and field trip safety guidelines. I understand and agree that I must be level 2 screened and display during the field trip, a current PCSB Employee or Volunteer badge, or a Florida Public Schools Contractor badge.

Printed Name of Driver \_\_\_\_\_ Address: Street \_\_\_\_\_ Apt./Unit \_\_\_\_\_  
Cell Phone Number (required) \_\_\_\_\_

Driver Signature \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Driver's License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Vehicle Information**

Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_ Vehicle Year \_\_\_\_\_

Vehicle Registration Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Current vehicle registration must be in the vehicle during the field trip.**

**Vehicle Insurance Information**

Any private vehicle used to transport students for school-related field trips or activities must carry at least the minimum auto liability insurance and safety measures as required by Florida Statutes 324.021, 627.733, 1006.22:

Minimum Required Auto Liability Insurance:

Property Damage Liability (PDL) – \$10,000

Personal Injury Protection (PIP) – \$10,000

Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Current vehicle insurance card must be in the vehicle during the field trip.**

**Vehicle Owner Information**

- I certify that I am the registered owner of the vehicle described on this form, and I authorize the driver whose name appears on this form to use this vehicle to transport him/her and students to the above listed destination.
- I certify that my vehicle is current in its maintenance according to manufacturer guidelines, that the vehicle is in safe working order and that all safety related features of the vehicle are operable.
- I certify that the information provided is correct and I agree to keep the insurance policy in effect while the vehicle is being used to transport students.

Vehicle Owner Printed Name \_\_\_\_\_ Vehicle Owner Signature \_\_\_\_\_ Date Signed by Owner \_\_\_\_\_

Vehicle/Driver/Insurance information acquired by \_\_\_\_\_ Date \_\_\_\_\_  
School Representative

**Attach Copy of Driver's License and Insurance Card**